



Three-Year Child Safeguarding Plan

Irish Dominican Province

June 2019 – December 2021

Standard 1: Creating & Maintaining Safe Environments

Objective 1: Review and Revise Dominican Child Safeguarding Policy & Procedures (2010) in line with National Standards

Responsibility	Action	Implementation Date	Review Date
Safeguarding Committee Safeguarding Coordinator/DLP	1. Review existing Dominican Child Safeguarding Policies/Procedures	March 2020	March 2021
	2. Submit for approval/sign off by Provincial & Provincial Council		
	3. Consider current needs of the Dominican Community re. operationalising of Policy/Procedures	February 2020	February 2021
Safeguarding Committee Safeguarding Coordinator/DLP Provincial/Provincial Council Priors, brethren, staff and volunteers	1. Endorse and disseminate revised Dominican Child Safeguarding Policies and Procedures	March/April 2020	March 2021

Objective 2: Ensure Safe Recruitment Procedures and Practices are in Place

Responsibility	Action	Implementation Date	Review Date
Safeguarding Committee Safeguarding Coordinator/DLP	1. Review current recruitment procedures for all relevant personnel	March 2020	March 2021
	2. Submit for approval/sign off by Provincial & Provincial Council	March 2020	March 2021
	3. Communicate updated procedures to all Dominican Communities and Ministries.	March 2020	March 2021
Safeguarding Committee Safeguarding Coordinator/DLP Provincial/ Provincial Secretary/Provincial Council Priors and Bursars	1. Ensure recruitment procedures and practices are implemented	March 2020	March 2021

Objective 3: Ensure Proper Vetting Procedures are in Place

Responsibility	Action	Implementation Date	Review Date
Provincial and Provincial Council/Provincial Secretary Priors/Superiors Safeguarding Coordinator/DLP Local Diocesan vetting personnel	1. Identify those requiring vetting, (for e.g. all Dominican clergy, staff, lay and volunteers engaged in pastoral/public/ ministry with children, young people & vulnerable adults)	Immediate	Ongoing
Safeguarding Committee Provincial/Provincial Secretary and Provincial Council Priors and Bursars Safeguarding Coordinator/DLP	2. Agree vetting sharing arrangements and/or ensure agreements are in accordance with all Dioceses where a Dominican Priory is located.	Immediate	Ongoing
Provincial Secretary Safeguarding Coordinator/DLP	3. Carry out ongoing vetting	Immediate	Ongoing

Objective 4: Ensure that Safe Arrangements are in Place for Visiting Clergy or Persons in any Form of Consecrated Life

Responsibility	Action	Implementation Date	Review Date
Provincial/Provincial Secretary/Provincial Council	1. Ensure that arrangements, practices and policies are clearly understood and in place (see Policy re same)	Immediate	Ongoing
Priors and Superiors	1. Ensure Procedures and Practices are implemented.	Immediate	Ongoing

Objective 5: Ensure the Safe Use of Dominican Church Property by External Groups Complies with Effective Child Safeguarding Practice			
Responsibility	Action	Implementation Date	Review Date
Safeguarding Committee Safeguarding Coordinator/DLP/ Provincial/Provincial Council	<ol style="list-style-type: none"> 1. Review current guidance on safe use of Dominican Church property/halls/retreat centres etc 2. Submit for approval/sign off by Provincial & Provincial Council 	March 2020	March 2021
Provincial and Provincial Council Priors/Superiors Safeguarding Coordinator/DLP	<ol style="list-style-type: none"> 3. Ensure use and completion of Revised Form for External groups using Dominican Church property/halls/retreat centres etc. 	October 2020	October 2021

Standard 5: Training & Support

Objective 1: Ensure that all Dominican Church Personnel receive appropriate training in Church Safeguarding			
Responsibility	Action	Implementation Date	Review Date
Safeguarding Committee Safeguarding Coordinator/DLP	<ol style="list-style-type: none"> 1. Develop annual training plan/strategy 2. Prepare induction packs/material 	May 2020	May 2021
Safeguarding Coordinator/DLP NBSCCCI Trainer/s as relevant	<ol style="list-style-type: none"> 3. Organise Induction/full day/information session/refresher courses for all Dominican Church personnel, staff, and volunteers in active ministry and/or as required. 	October 2019	Ongoing

Standard 6: Communicating the Dominican Church's Safeguarding Message

Objective 1: Develop communication plan/strategy.

Responsibility	Action	Implementation Date	Review Date
Safeguarding Coordinator/DLP Safeguarding Committee	1. Plan for Safeguarding Sunday in consultation with Priors and Communities.	November 2019	November 2020
	2. Provide contact information for all safeguarding personnel	November 2019	November 2020
	3. Review and or update safeguarding information on Dominican website	November 2020	November 2021
	4. Prepare and approve communication plan for each year	November 2019	November 2020
Safeguarding Committee Safeguarding Coordinator/DLP Provincial/Provincial Council Priors and Communities	5. Implement Safeguarding Sunday/s and safeguarding communication plan	November 2019	Ongoing

To implement the Child Safeguarding Plan, the following resources are necessary:

- Printing materials
- Booklets
- Administrative Support
- Child Safeguarding Notices
- Training
- Safeguarding Newsletter x 2

Signed _____

Review date _____